
Grades 4-8

JULY 2010

Highly Qualified Requirements At a Glance

No Child Left Behind Act of 2001

Form HQR



According to the *No Child Left Behind Act of 2001*, teachers of early childhood education, elementary education and core academic subjects (English, reading, language arts, mathematics, science, foreign languages, civics and government, economics, the arts [art and music], history, and geography) must be highly qualified by June 30, 2006.



Overview of Requirements for Highly Qualified Teachers

CORE ACADEMIC SUBJECT TEACHER - What does it take to be highly qualified?	Grades													
	PK	1	2	3	4	5	6	7	8	9	10	11	12	
Early Childhood - Grades Pre-Kindergarten (PK)-3 Early Childhood Education certificate PLUS Early Childhood Education test OR build HOUSSE* in Early Childhood Education														
Elementary Education - Grades 1-8 Self-contained Elementary Education certificate PLUS Elementary Education test OR build HOUSSE* in Elementary Education														
Middle Level - Grades 6-8 Departmentalized (Except 7-8 Math) Elementary Education or specific subject area certificate PLUS specific subject area test (does not include Elementary Education test) OR build HOUSSE* in specific subject area taught OR see ADDITIONAL OPTIONS on next page														
Math - Grades 7-8 Appropriate Math certificate (Oklahoma Statute) PLUS Appropriate Math test OR build HOUSSE* in Math OR see ADDITIONAL OPTIONS on next page														
Secondary Specific Subject Area - Grades 6-12 Appropriate certificate in specific subject area PLUS appropriate specific subject area test OR build HOUSSE* in specific subject area taught OR see ADDITIONAL OPTIONS on next page														
Art, Music, Foreign Languages and Reading Specialist - Grades PK-12 Appropriate certificate in specific subject area PLUS appropriate specific subject area test OR build HOUSSE* in specific subject area taught OR for middle level/secondary see ADDITIONAL OPTIONS on next page														

For appropriate certificate refer to the *Certification Guide for School Staff Assignments* online at the Professional Standards Web site at <<http://www.sde.state.ok.us>>.

*HOUSSE: High Objective Uniform State Standard of Evaluation

Special Education Highly Qualified Requirements At a Glance

No Child Left Behind Act of 2001

Form HQR



According to the *No Child Left Behind Act of 2001*, teachers of early childhood education, elementary education and core academic subjects (English, reading, language arts, mathematics, science, foreign languages, civics and government, economics, the arts [art and music], history, and geography) must be highly qualified by June 30, 2006.



Highly Qualified Requirements for Special Education Teachers who are Providing Direct Instruction and are the Teacher of Record for Core Academic Subjects

What does it take for a Special Education teacher to be highly qualified?

Special Education - Grades PK-12

Veteran teachers in the Profession PRIOR TO December 3, 2004, are required to have Certificate in Special Education PLUS

Build HOUSSE* single core subject areas **OR** pass appropriate test for single core subject area. Middle level or secondary teachers have additional options below.

Special Education - Grades PK-12

New teachers to the Profession AFTER December 3, 2004, are required to have Special Education Certificate AND appropriate certificate **for grade level in Early Childhood OR Elementary Education.**

Middle or Secondary Education requires passing subject area test in secondary, 6-12 or 7-12 subject area in whatever core subject the teacher is assigned to teach. A teacher who is certified in math, science, or language arts may attempt to use a HOUSSE procedure to become highly qualified in additional core subjects. This option is available only within two years of date of employment.**

Special Education teachers who are not teacher of record may utilize the collaborative/co-teaching model.

Special Education teachers and core academic teachers are encouraged to consider the collaborative/co-teaching model as a service delivery option. Co-teaching will allow more individualized instruction in the general classroom, increase access to the general education curriculum for special education students, and decrease the stigma for students with special needs. Teachers can benefit from the professional support exchange of teaching practices as they work collaboratively together.

Additional Options to be Highly Qualified for Middle Level or Secondary: (Not an option for PK-5 early childhood/elementary education or 6th grade elementary education self-contained classes.)

- Complete an undergraduate major or coursework equivalent to undergraduate major (24 semester hours) in academic subject taught (Does not include elementary education coursework or special education coursework) **OR**
- Hold a Graduate Degree in subject area taught (Does not include elementary education graduate degree or special education graduate degree) **OR**
- Hold certification through National Board for Professional Teaching Standards in core academic subject taught.

* HOUSSE: High Objective Uniform State Standard of Evaluation

HIGHLY QUALIFIED TEACHER

According to the *No Child Left Behind Act of 2001*, teachers of early childhood education, elementary education, and core academic subjects (English, reading, language arts, mathematics, science, foreign languages, civics and government, economics, the arts [art and music], history, and geography) must be highly qualified by June 30, 2006.



Elementary Education (Grades 4-8)

Highly qualified teachers must have:

- At least a bachelor's degree AND
- Appropriate license/certificate in subject(s) taught. (Teachers certified in special education and **new to the profession after December 3, 2004**, must also hold an **additional** certificate in elementary education **or** mathematics **or** language arts **or** science. The second certificate should reflect the teaching assignment and grade level.)

+

4th - 8th Grade Self-Contained Regular Education

(Elementary education is an appropriate certificate.
Exception: 7th and 8th grade mathematics must hold an appropriate mathematics certificate.)
70 O.S. § 6-189.1

- Passed a state certification test in elementary education
- or**
- Demonstrated competency in elementary education based on a high objective uniform state standard of evaluation (HOUSSE)
 - Elementary Education HOUSSE page 10.

6th - 8th Grade Departmentalized Regular Education

(Elementary education or middle/secondary level certificate is an appropriate certificate.
Exception: 7th and 8th mathematics must hold an appropriate mathematics certificate.)

- Passed a state certification test in level and specific subject taught. (Does not include elementary education or special education test.)
- or**
- Completed an undergraduate academic major or coursework equivalent to an undergraduate academic major (24 semester hours of subject-specific coursework) in subject taught as documented by the teacher's official transcript. (Does not include an elementary education or special education major.)
- or**
- Completed a graduate degree in subject taught. (Does not include an elementary education or special education graduate degree.)
- or**
- Holds certificate through National Board for Professional Teaching Standards in the core academic subject taught.
- or**
- Demonstrated competency in each subject taught based on a High Objective Uniform State Standard of Evaluation (HOUSSE).
 - Middle Level-Secondary HOUSSE, page 17.



OPTION E
MIDDLE LEVEL (Grades 6, 7, & 8) AND SECONDARY LEVEL (Grades 9-12)

Oklahoma's High Objective Uniform State Standard of Evaluation (HOUSSE) Checksheet for Demonstrating Subject Competency

To be completed for each core academic subject area taught.
 (English, reading, language arts, mathematics, science, foreign languages, civics and government, economics, the arts [art and/or music], history, and geography)

Name: _____ Teacher Number: _____ Core Academic Subject Area: _____

START **BUILD YOUR HOUSSE** **100 Points = Highly Qualified**

	(Column 1)	AND/OR	(Column 2)	AND/OR	(Column 3)	AND/OR	(Column 4)	AND/OR	(Column 5)	AND/OR	(Column 6)
National Board Certification in any subject	Coursework in the Core Academic Subject Area		Years of Satisfactory Teaching Experience in an Accredited School		Service in the Core Academic Subject Area		Awards, Presentations, and Publications in Academic Content Area		Legislative Authorized Academic Institutes* or Professional Development		Achievement of Students Taught (Optional)
IN OKLAHOMA IF NATIONAL BOARD CERTIFIED YOU ARE HIGHLY QUALIFIED	<p align="center">Must be content-specific to core academic subject area</p> <p>Semester hours of content coursework with a grade of "C" or better.</p> <p>An EDUC/CIED or any other education prefix is not acceptable except for reading hours.</p> <p align="center">or</p> <p>Credits earned using the College-Level Examination Program (CLEP) are acceptable provided they are reflected on the official transcript.</p> <p>Semester hours of content coursework taught in an institution of higher education are acceptable</p>		<p align="center">Must be employed as a full-time teacher, teaching the core academic subjects any portion of the day</p> <p>Rationale:</p> <p>A. State-mandated professional development, 1981</p> <p>B. State-mandated uniform teacher evaluation system, 1986</p> <p>C. State Priority Academic Student Skills (PASS) objectives, 1993</p>		<p align="center">Must be content-specific to core academic subject area</p> <p>Served as a:</p> <ul style="list-style-type: none"> - Department chair/team leader - Mentor teacher - Cooperating teacher for intern/student teacher - Academic club sponsor - Academic judge - Membership in a regional, state, or national professional content organization - Officer in a regional, state, or national professional content organization - Serve on a local, state, or national committee to develop, select, evaluate, or validate content standards, curriculum, or assessments - Other (Provide documentation) 		<p align="center">Must be content-specific to core academic subject area</p> <ul style="list-style-type: none"> - District teacher of the year - State teacher of the year finalist - State teacher of the year - Milken Family Foundation National Educator Award - Present academic content at local, state, regional or national professional meetings - Published a content article in regional, state, or national journal - Presidential Awards for Excellence in Mathematics and Science Teaching - Outstanding Educator Awards from content professional organizations 		<p align="center">Must be content-specific to core academic subject area (one point per clock hour)</p> <ul style="list-style-type: none"> - Professional Development Institute - Math = 30 points* - Professional Development Institute - Science = 30 points* <p>Professional development 1 point per clock hour</p> <ul style="list-style-type: none"> - Algebra for All (College Board model) - Pre AP/AP training in subject area <p align="center">or</p> <ul style="list-style-type: none"> - Professional development related to <i>Priority Academic Student Skills (PASS)</i> - 1993 		<p align="center">Must be content-specific to core academic subject area</p> <ul style="list-style-type: none"> - First, second, or third place in student academic competition such as collegiate interscholastic meet - Documented increase in student test scores
STOP HERE 100 Points	<ul style="list-style-type: none"> - 4 points per semester hour earned or taught 		<p>A. Fall 1981 - Spring 1986 1 point per year</p> <p>B. Fall 1986 - Spring 1993 2 points per year</p> <p>C. Fall 1993 - To present 3 points per year</p> <p align="center">Maximum 49 points.</p>		<ul style="list-style-type: none"> - 10 points for any one item. - 20 points for two or more items. <p align="center">(Documentation required.) Maximum 20 points.</p>		<ul style="list-style-type: none"> - 10 points for any one item. - 20 points for two or more items. <p align="center">(Documentation required.) Maximum 20 points.</p>		<ul style="list-style-type: none"> - ___ points Math PDI - ___ points Science PDI - ___ points Algebra for All - ___ points AP training - ___ points per Professional Development clock hour <p align="center">(Documentation required.) Maximum 30 points.</p>		<ul style="list-style-type: none"> - 10 points for any one item. - 20 points for two or more items. <p align="center">(Documentation required.) Maximum 20 points.</p>
	# Hours: _____ X 4 = _____		# Years Experience: A. B. C.						Institutes: _____ Prof. Dev. Hours: _____		
	TOTAL Points:		TOTAL Points:		TOTAL Points:		TOTAL Points:		TOTAL Points:		TOTAL Points:

HOUSSE options provided by the Oklahoma State Department of Education to help schools comply with the federal mandates of No Child Left Behind.

100 Points = Highly Qualified
 Total of columns 1-6: _____

**HIGHLY QUALIFIED (HQ) REQUIREMENTS: (1) BACHELOR'S DEGREE
(2) APPROPRIATE CERTIFICATE +
(3) SEE PAGE 16 FOR ADDITIONAL HQ REQUIREMENTS**

GRADES 4-5

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
GRADES 4-5	1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
ART	2001 Art or 1501 or 1600 Elementary Education (1-8)
DANCE	2020 Dance or 2019 Physical Education/Health/Safety or 1501 or 1600 Elementary Education (1-8)
FOREIGN LANGUAGE	Certification in specific foreign language (at level) or 1501 or 1600 Elementary Education (1-8)
MUSIC	2013 Instrumental/General Music (Specific to Assignment) or 2014 General Music (All Assignments) or 2015 Vocal/General Music (Specific to Assignment) or 2050 Middle Level Music (at level) or 1501 or 1600 Elementary Education (1-8)
PHYSICAL EDUCATION/ HEALTH/NUTRITION	2019 Physical Education/Health/Safety or 1501 or 1600 Elementary Education (1-8)
MATHEMATICS (GRADE 5)	5575 Mathematics-Middle/Junior High School or 5554 and 5555 Middle Level Mathematics or any 6-12 or 7-12 mathematics certification or 1501 or 1600 Elementary Education (1-8) (Oklahoma law allows any secondary mathematics certificate as an appropriate certificate for 5 th grade mathematics) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
NATIVE AMERICAN LANGUAGE	2010 Native American Language or Tribe must certify to local school board that person has expertise in the particular language and is eligible to represent the content of that language. If person is not a certified teacher with certification at the level of assignment, must be supervised by a teacher at that level.
READING – GRADE 5	2021 Reading Specialist or 4150 Middle Level English or 1501 or 1600 Elementary Education (1-8) or 1003 Early Childhood or 4150 Middle Level English (5-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16

PERSONAL FINANCIAL LITERACY

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
PERSONAL FINANCIAL LITERACY	Any certificate. Beginning with students entering the seventh grade in the 2008-2009 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, students shall fulfill the requirements for a personal financial literacy passport (70 O.S. § 11-103.6H). Instruction may be taught in a single personal financial literacy course or be integrated into other coursework, Grades 7 through 12, as decided by the local district.

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GRADES 6-8–SUBJECT SPECIFIC

AGRICULTURE

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
AGRICULTURE ORIENTATION – GRADES 7 and 8	3001 Agriculture - General or 7550 Agricultural Education or 1501 or 1600 Elementary Education (1-8)
GENERAL AGRICULTURE – GRADES 7 AND 8	3001 Agriculture - General or 7550 Agricultural Education or 1501 or 1600 Elementary Education (1-8)

BUSINESS EDUCATION

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
CAREERS/EXPLORATION	3511 Career/Occupational Information or any certificate at grade level
KEYBOARDING I	Any certificate. Employing district makes assignment based on expertise as determined by the local school board

COMPUTER EDUCATION

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
COMPUTER/ TECHNICAL EDUCATION GRADES 6, 7, AND 8	Any certificate. Employing district makes assignment based on expertise as determined by the local school board

DANCE

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
DANCE GRADES 6, 7, AND 8	2020 Dance or 2090 Physical Education/Health-Middle/Junior High School or 2019 Physical Education/Health/Safety or 1501 or 1600 Elementary Education (1-8)

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ENGLISH/LANGUAGE ARTS

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
LANGUAGE ARTS - GRADES 6, 7, AND 8	4075 Middle/Junior High School Language Arts or 4150 Middle Level English or any 6-12 or 7-12 secondary English certification or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
ENGLISH AS A SECOND LANGUAGE - GRADES 6, 7, AND 8	8011 English as a Second Language or any current certificate.
LIBRARY SCIENCE – GRADES 6, 7, and 8	4075 Middle/Junior High School Language Arts or 4150 Middle Level English or 4009 Library Science or any 6-12 or 7-12 English certification or 0513 Librarian or 0515 Library Media Specialist or 1501 or 1600 Elementary Education (1-8)
NEWSPAPER/YEARBOOK – GRADES 7 AND 8	Any certificate.
READING - GRADES 6, 7, AND 8	2021 Reading Specialist or 4075 Language Arts - Middle/Junior High School or 4150 Middle Level English or any 6-12 or 7-12 English certification or 1501 or 1600 Elementary Education (1-8) or 1003 Early Childhood or 4150 Middle Level English (5-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
SPEECH – GRADES 6, 7, AND 8	4013 or 4201 Speech and Drama or 4250 Speech/Drama/Debate or 1501 or 1600 Elementary Education (1-8)

FAMILY AND CONSUMER SCIENCES/HOME ECONOMICS

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
FAMILY AND CONSUMER SCIENCES – GRADES 7 AND 8	4550 Family and Consumer Sciences or 1501 or 1600 Elementary Education (1-8) or Any 6-12 or 7-12 Home Economics certification
LIFE MANAGEMENT – GRADE 8	
PERSONAL DEVELOPMENT- GRADE 6	
TEEN ECOLOGY – GRADE 7	4550 Family and Consumer Sciences or 1501 or 1600 Elementary Education (1-8) or Any 6-12 or 7-12 Home Economics certification

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(3) SEE PAGE 16 FOR ADDITIONAL HQ REQUIREMENTS**

FINE ARTS AND MUSIC

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
ART - GRADES 6, 7, AND 8	2075 Art - Middle/Junior High School or 2001 Art or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
DANCE GRADES 6, 7, AND 8	2020 Dance or 2090 Physical Education/Health-Middle/Junior High School or 2019 Physical Education/Health/(Safety) or 1501 or 1600 Elementary Education (1-8)
INSTRUMENTAL MUSIC – GRADES 6, 7, AND 8	2050 Middle Level Music or 2085 Music - Middle/Junior High School or 2013 Instrumental/General Music or 2014 General Music or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
VOCAL MUSIC - GRADES 6, 7, AND 8	2050 Middle Level Music or 2085 Music – Middle/Junior High School or 2015 Vocal/General Music or 2014 General Music or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16

HEALTH AND PHYSICAL EDUCATION

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
DANCE GRADES 6, 7, AND 8	2020 Dance or 2090 Physical Education/Health-Middle/Junior High School or 2019 Physical Education/Health/(Safety) or 1501 or 1600 Elementary Education.
HEALTH/NUTRITION - GRADES 6, 7, AND 8	2017 Health or 2019 Physical Education/Health/Safety or 2090 Physical Education/Health-Middle/Junior High School or 6003 Biology or 6050 Biological Sciences or 1501 or 1600 Elementary Education (1-8) or 7005 School Nurse or 6001 Anatomy and Physiology.
PHYSICAL EDUCATION – GRADES 6, 7, AND 8	2090 Physical Education/Health - Middle/Junior High School or 2019 Physical Education/Health/Safety or 1501 or 1600 Elementary Education (1-8)

HUMANITIES

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
HUMANITIES 6, 7, AND 8	Any certificate. + ✓ Must Meet Highly Qualified Requirements if given for Art or Music credit – See pages 14-16

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LANGUAGES

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
CHINESE – GRADES 6, 7, AND 8	2012 Chinese or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
FRENCH - GRADES 6, 7, AND 8	2003 or 3701 French or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
GERMAN – GRADES 6, 7, AND 8	2005 or 3703 German or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
ITALIAN – GRADES 6, 7, AND 8	2008 Italian or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
JAPANESE – GRADES 6, 7, AND 8	2004 Japanese or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
LATIN - GRADES 6, 7, AND 8	2007 or 3705 Latin or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
NATIVE AMERICAN LANGUAGE – GRADES 6, 7, AND 8	2010 Native American Language: If not taught for foreign language credit, the Tribal certification applies. If the instructor is not a certified teacher, must be supervised by a teacher appropriately certified for the grade level. If taught for foreign language credit, the teacher of record needs to be a highly qualified, certified teacher. At this time, highly qualified status by testing is only available in Cherokee. For all other Native American languages, highly qualified status is granted by the Tribal certification. † ✓ Must Hold Any Secondary Certificate and Meet Highly Qualified Requirements if Given for Foreign Language Credit. – See pages 14-16
RUSSIAN – GRADES 6, 7, AND 8	2006 Russian or 3709 Russian or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
SPANISH - GRADES 6, 7, AND 8	2011 Spanish or 3711 Spanish or 1501 or 1600 Elementary Education (1-8) † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
AMERICAN SIGN LANGUAGE GRADES 6, 7, AND 8	2002 American Sign Language or Any certificate. Employing district makes assignment based on expertise as determined by the local school board. † ✓ For the 2008-2009 School Year, Must Meet <u>NEW</u> Highly Qualified Requirements if Given for Foreign Language Credit – See page 89
GREEK - GRADES 6, 7, AND 8	2018 Greek or 1501 or 1600 Elementary Education † ✓ Must Meet Highly Qualified Requirements – See pages 14-16
TURKISH – GRADES 6, 7, AND 8	2016 Turkish or 1501 or 1600 Elementary Education † ✓ Must Meet Highly Qualified Requirements – See pages 14-16

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(3) SEE PAGE 16 FOR ADDITIONAL HQ REQUIREMENTS**

MATHEMATICS

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
MATHEMATICS – GRADE 6	5575 Mathematics-Middle/Junior High School or 5554 or 5555 Middle Level Mathematics or any 6-12 or 7-12 mathematics certification or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
MATHEMATICS - GRADES 7 AND 8	5554 or 5555 Middle Level Mathematics or 5552 Intermediate Mathematics or 5550 Advanced/Secondary Mathematics or any 6-12 or 7-12 secondary mathematics. 5554 is not an appropriate certificate to teach mathematics for high school credit. See page 27 for specific information about math certification required for high school credit. + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
PRE-ALGEBRA GRADES 7 AND 8	<i>Pre-Algebra can not count for high school math credit.</i> + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
ALGEBRA I GRADES 7 AND 8	5554 is not an appropriate certificate to teach mathematics for high school credit. See page 27 for specific information about math certification required for high school credit. + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
ALGEBRA I – CONCEPTS GRADES 7 AND 8	Any N-12 or PK-12 Special Education or in collaboration with a teacher who holds 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements in Elementary Education or Mathematics – See pages 15 and 16
ALGEBRA I – ESSENTIALS GRADES 7 AND 8	Any N-12 or PK-12 Special Education or in collaboration with a teacher who holds 6-12 or 7-12 mathematics certification + ✓ Must Meet Highly Qualified Requirements in Mathematics – See pages 15 and 16

**HIGHLY QUALIFIED (HQ) REQUIREMENTS: (1) BACHELOR'S DEGREE
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SCIENCE

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
EARTH SCIENCE – GRADES 6, 7, AND 8	6075 Science - Middle/Junior High School or 6055 Middle Level Science or any 6-12 or 7-12 science certification or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
GENERAL SCIENCE – GRADES 6, 7, AND 8	
GENERAL SCIENCE CONCEPTS – GRADES 6, 7, AND 8	Any N-12 or PK–12 Special Education or in collaboration with a teacher who holds 1501 or 1600 Elementary Education + ✓ Must Meet Highly Qualified Requirements in Elementary Education or Science – See pages 15 and 16
GENERAL SCIENCE ESSENTIALS – GRADES 6, 7, AND 8	Any N-12 or PK–12 Special Education or in collaboration with a teacher who holds any 6-12 or 7-12 science certification + ✓ Must Meet Highly Qualified Requirements in Science – See pages 15 and 16
LIFE SCIENCE - GRADES 6, 7, AND 8	6075 Science - Middle/Junior High School or 6055 Middle Level Science or any 6-12 or 7-12 science certification or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
PHYSICAL SCIENCE – GRADES 6, 7, AND 8	

SOCIAL STUDIES

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
CAREER/CAREER EXPLORATION	Any certificate at grade level.
HISTORY OF RELIGION – GRADES 7 AND 8	6575 Middle/Junior High School Social Studies or 6560 Middle Level Social Studies or any 6-12 or 7-12 social studies certification or 1501 or 1600 Elementary Education (1-8) + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
OKLAHOMA HISTORY – GRADES 7 AND 8	
WORLD GEOGRAPHY - GRADES 6 AND 7	
WORLD STUDIES – GRADE 6	
U.S. HISTORY – GRADE 8	

**HIGHLY QUALIFIED (HQ) REQUIREMENTS: (1) BACHELOR'S DEGREE
(2) APPROPRIATE CERTIFICATE +
(3) SEE PAGE 16 FOR ADDITIONAL HQ REQUIREMENTS**

TECHNOLOGY ENGINEERING/INDUSTRIAL ARTS

ASSIGNMENT	Code/Certification Required + MUST Meet Additional Highly Qualified Requirements if Checked (✓)
TECHNOLOGY ENGINEERING/ INDUSTRIAL ARTS – GRADES 6, 7, AND 8	8575 Technology Engineering-Middle/Junior High School or 8550 Technology Engineering or any 6-12 or 7-12 Technology Engineering certification or any 6-12 or 7-12 Industrial Arts certification or 1501 or 1600 Elementary Education (1-8).
CAREERTECH TECHNOLOGY ENGINEERING I-IV	8550 Technology Engineering or any 5-8, 6-8, 6-12, or 7-12 mathematics or science certification or as approved through State Program Administrator of Technology Engineering Division, Oklahoma Department of CareerTech.

GENERAL INFORMATION

ASSIGNMENT	Code/Certification Required + MUST Meet Additional Highly Qualified Requirements if Checked (✓)
7 TH - AND 8 TH -GRADE COURSES FOR HIGH SCHOOL CREDIT	Teacher must have certification appropriate for high school assignments. Also, see “7 th - and 8 th -grade Courses for High School Credit,” page 27 + ✓ Must Meet Highly Qualified Requirements – See page 16
HONORS COURSES	Teacher must be certified to teach in the subject area of the course + ✓ Must Meet Highly Qualified Requirements – See page 16

OTHER STAFF ASSIGNMENTS

ASSIGNMENT	Code/Certification Required + MUST Meet Additional Highly Qualified Requirements if Checked (✓)
COMPETITIVE ATHLETICS	All athletic coaches being assigned coaching duties shall have completed a course in the care and prevention of athletic injuries. OAC 210:35-5-45 (b)(2), February 2007 All coaches and athletic directors shall be employed by the school district and shall hold a valid teaching certificate. Their names shall appear on the class schedule.
DEAN OF STUDENTS	Any certificate
GUIDANCE AND COUNSELING	
GRADES 4-6	0524 Elementary Counselor or 0525 School Counselor (PK-12) NOTE: In an elementary school, guidance services may be provided by other personnel specially trained in the area of guidance.
GRADES 7 AND 8	0524 Elementary Counselor or 0526 Secondary Counselor (7-12) or 0525 School Counselor (PK-12) NOTE: In an elementary school, guidance services may be provided by other personnel specially trained in the area of guidance.
HONORS COURSES	Teacher must be certified to teach in the subject area of the course + ✓ Must Meet Highly Qualified Requirements – See pages 14-16
LEADERSHIP EDUCATION ACHIEVEMENT PROGRAM (LEAP)	Any certificate
LIBRARY	0515 Library Media Specialist or 0513 Librarian. The State Board of Education may grant districtwide exemptions from certification requirements for library-media specialists to districts experiencing a shortage in this area. 70 O.S. § 3-126. Contact the Accreditation/Standards Section of the State Department of Education for additional information, (405) 521-3333.

**HIGHLY QUALIFIED (HQ) REQUIREMENTS: (1) BACHELOR'S DEGREE
(2) APPROPRIATE CERTIFICATE +
(3) SEE PAGE 16 FOR ADDITIONAL HQ REQUIREMENTS**

OTHER STAFF ASSIGNMENTS (continued)

ASSIGNMENT	Code/Certification Required + <u>MUST Meet Additional Highly Qualified Requirements if Checked</u> (✓)
PRINCIPAL AND ASSISTANT PRINCIPAL	If a district wants to employ a principal who holds principal certification at a grade level different from the school site grade level, the superintendent, with good reasons, may ask the State Board of Education to waive the grade level requirement. If approved, the assignment would be valid only for that school year in the requesting district. Contact the Accreditation/Standards Section of the State Department of Education for additional information, (405) 521-3333.
GRADE 4	0505 Elementary Principal
GRADE 5	0505 Elementary Principal or 0504 Middle Level Principal
GRADES 6, 7, AND 8	0505 Elementary Principal or 0504 Middle Level Principal or 0503 Secondary Principal
ROTC	8015 ROTC
SCHOOL NURSE - Full Time	7005 School Nurse (R.N. Prerequisite and certified by the State Department of Education).
SCHOOL PSYCHOLOGIST	0517 School Psychologist
SCHOOL PSYCHOMETRIST	0519 School Psychometrist
SPEECH PATHOLOGIST	0521 Speech-Language Pathologist or 0523 Speech Pathologist
TITLE I	Title I assignments require the same certification as other middle/junior high school assignments specified in this section + ✓ Must Meet Highly Qualified Requirements – See pages 14-16

SEVENTH- AND EIGHTH-GRADE COURSES FOR HIGH SCHOOL CREDIT

NOTE: All teacher assignments must meet highly qualified requirements.

Language Arts	Secondary English specific to the subject being taught
Mathematics	Secondary Mathematics specific to the subject being taught
(70 O.S. § 6-189.1)	
	or
	5552 Intermediate Mathematics (Algebra, Geometry, General Mathematics)
	or
	5550 Advanced/Secondary Mathematics (Algebra, Geometry, General Mathematics, Calculus, Mathematics Analysis, Trigonometry, Statistics)
	or
	5555 Middle Level Mathematics for high school credit
Sciences	Secondary Science specific to the subject being taught
Social Studies	Secondary Social Studies specific to the subject being taught
The Arts	Certification specific to subject