

JANET BARRESI, STATE SUPERINTENDENT OF PUBLIC INSTRUCTION  
 Oklahoma State Department of Education - 2500 North Lincoln Boulevard - Oklahoma City, Oklahoma 73105-4599

### EVALUATION: School Bus Stop Areas for Student Pickup/Discharge

School district personnel may use this form for evaluating local school bus route service to assure all conditions are the safest possible for student school bus transportation. *(Do not submit to the SDE.)*

Date: \_\_\_\_\_ City: \_\_\_\_\_ District Name: \_\_\_\_\_

Person Conducting Evaluation: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Route: \_\_\_\_\_ Bus Stop Location: \_\_\_\_\_

Provide detailed information to help establish and improve safe bus route pick-up/discharge areas.

1. Oklahoma law restricts any **registered sex-offender** from living within 2,000 feet of a school bus stop area. Has school personnel verified that this school bus stop area is in compliance? \_\_\_\_\_  
 \_\_\_\_\_
2. Does this bus stop location allow all approaching drivers a **clear vision area** of at least 500 feet, about 1 ½ blocks, to allow traffic to stop safely? \_\_\_\_\_  
 \_\_\_\_\_
3. Is there a **vehicle pull-out area** at this bus stop location? \_\_\_\_\_  
 \_\_\_\_\_
4. Do the students have to **cross a street** to board or exit the bus at this location? \_\_\_\_\_  
 \_\_\_\_\_
5. Is the designated student waiting area a **safe distance from traffic**? \_\_\_\_\_  
 \_\_\_\_\_
6. Do students have to **cross multiple-lane streets** to get to the bus stop area? \_\_\_\_\_  
 \_\_\_\_\_
7. Is this bus stop area **well-lighted**? \_\_\_\_\_  
 \_\_\_\_\_
8. Are **signs posted** to advise motorists of a school bus stop area? \_\_\_\_\_  
 \_\_\_\_\_
9. Is there evidence of **illegal drug or gang activity** near this school bus stop? \_\_\_\_\_  
 \_\_\_\_\_
10. Is this bus stop area at/near an **intersection**? How close? \_\_\_\_\_  
 \_\_\_\_\_
11. Is the **speed limit posted** at/near this bus stop area? \_\_\_\_\_  
 \_\_\_\_\_

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### EVALUATION: Traffic and Road Condition

School district personnel may use this form for evaluating local school bus routes to assure all conditions are the safest possible for student school bus transportation. This report should be shared with local city and county road authorities as needed. *(Do not submit to the SDE.)*

Date: \_\_\_\_\_ City: \_\_\_\_\_ District Name: \_\_\_\_\_

Person Conducting Evaluation: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Route: \_\_\_\_\_ Bus Number \_\_\_\_\_ Stop Location(s) \_\_\_\_\_

1. Traffic flow on this route. Morning: Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_  
Afternoon: Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_  
Comments: \_\_\_\_\_

2. Condition of roads on this route.  
Dirt Roads: Poor\_\_\_ Fair\_\_\_ Good\_\_\_ Comments: \_\_\_\_\_  
Location \_\_\_\_\_

Gravel Roads: Poor\_\_\_ Fair\_\_\_ Good\_\_\_ Comments: \_\_\_\_\_  
Location \_\_\_\_\_

Paved Roads: Poor\_\_\_ Fair\_\_\_ Good\_\_\_ Comments: \_\_\_\_\_  
Location \_\_\_\_\_

3. Additional hazardous road surface conditions and locations. \_\_\_\_\_

4. Can width of all roads accommodate two oversized vehicles (i.e. two school buses)? Yes\_\_\_ No\_\_\_  
Location of the narrow roads: \_\_\_\_\_

5. Is adequate road area provided for school bus "emergency evasive maneuvers"? Yes\_\_\_ No\_\_\_  
Location of problem areas: \_\_\_\_\_

6. Is visibility adequate when the bus approaches narrow bridge? Not applicable\_\_\_ Yes\_\_\_ No\_\_\_  
If no, indicate location of the hazard. \_\_\_\_\_

7. Is the "maximum weight allowed" posted on all bridges on this route? Yes\_\_\_ No\_\_\_ Is it safe for  
a school bus at full passenger capacity to travel over? Yes\_\_\_ No\_\_\_ Problem bridge locations:  
\_\_\_\_\_  
\_\_\_\_\_

8. List additional road conditions on the route you consider hazardous (steep downgrade, sharp turn, etc)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**EVALUATION: Intersections**

School district personnel may use this form for evaluating local school bus routes to assure all conditions are the safest possible for student school bus transportation. *(Do not submit to the SDE.)*

Date: \_\_\_\_\_ City: \_\_\_\_\_ District Name: \_\_\_\_\_

Person Conducting Evaluation: \_\_\_\_\_ Bus Number \_\_\_\_\_

Route: \_\_\_\_\_ Bus Stop Location: \_\_\_\_\_

=====

Intersection Location \_\_\_\_\_

1. Are traffic control devices present? No \_\_\_ Yes \_\_\_ Describe type \_\_\_\_\_
2. Are there obstructions to bus driver's visibility at this intersection? No \_\_\_ Yes \_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_
3. Traffic flow at school bus route times: (a.m.) Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_  
(p.m.) Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_

=====

Intersection Location \_\_\_\_\_

2. Are traffic control devices present? No \_\_\_ Yes \_\_\_ Describe type \_\_\_\_\_
2. Are there obstructions to bus driver's visibility at this intersection? No \_\_\_ Yes \_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_
3. Traffic flow at school bus route times: (a.m.) Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_  
(p.m.) Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_

=====

Intersection Location \_\_\_\_\_

3. Are traffic control devices present? No \_\_\_ Yes \_\_\_ Describe type \_\_\_\_\_
2. Are there obstructions to bus driver's visibility at this intersection? No \_\_\_ Yes \_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_
3. Traffic flow at school bus route times: (a.m.) Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_  
(p.m.) Light\_\_\_ Moderate\_\_\_ Heavy\_\_\_ Varies\_\_\_

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**EVALUATION: Turnabouts on Daily Bus Routes**

School district personnel may use this form for evaluating local school bus routes to assure all conditions are the safest possible for student school bus transportation. *(Do not submit to the SDE.)*

Date \_\_\_\_\_ City \_\_\_\_\_ District Name \_\_\_\_\_

Person Conducting Evaluation \_\_\_\_\_ Bus Number \_\_\_\_\_

Route \_\_\_\_\_ Bus Stop Location \_\_\_\_\_

Location of Turn-about: \_\_\_\_\_

- 1. Is there a sight-distance of at least 500 feet to allow traffic to stop safely? Yes \_\_\_ No \_\_\_
- 2. Is there adequate area/space to safely back the bus from the roadway? Yes \_\_\_ No \_\_\_
- 3. Are all students required to remain inside the bus during backing procedures? Yes \_\_\_ No \_\_\_
- 4. Are there traffic signs posted to warn approaching traffic of the turnabout? Yes \_\_\_ No \_\_\_
- 5. Is a speed limit posted at turnabout location? No \_\_\_ Yes \_\_\_ What is the speed limit? \_\_\_\_\_

Location of Turnabout: \_\_\_\_\_

- 1. Is there a sight-distance of at least 500 feet to allow traffic to stop safely? Yes \_\_\_ No \_\_\_
- 2. Is there adequate area/space to safely back the bus from the roadway? Yes \_\_\_ No \_\_\_
- 3. Are all students required to remain inside the bus during backing procedures? Yes \_\_\_ No \_\_\_
- 4. Are there traffic signs posted to warn approaching traffic of the turnabout? Yes \_\_\_ No \_\_\_
- 5. Is a speed limit posted at turnabout location? No \_\_\_ Yes \_\_\_ What is the speed limit? \_\_\_\_\_

Location of Turnabout: \_\_\_\_\_

- 1. Is there a sight-distance of at least 500 feet to allow traffic to stop safely? Yes \_\_\_ No \_\_\_
- 2. Is there adequate area/space to safely back the bus from the roadway? Yes \_\_\_ No \_\_\_
- 3. Are all students required to remain inside the bus during backing procedures? Yes \_\_\_ No \_\_\_
- 4. Are there traffic signs posted to warn approaching traffic of the turnabout? Yes \_\_\_ No \_\_\_
- 5. Is a speed limit posted at turnabout location? No \_\_\_ Yes \_\_\_ What is the speed limit? \_\_\_\_\_

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**EVALUATION: Railroad Crossings on School Bus Routes**

School district personnel may use this form for evaluating local school bus routes to assure all conditions are the safest possible for student school bus transportation. *(Do not submit to the SDE.)*

Date \_\_\_\_\_ City \_\_\_\_\_ District Name \_\_\_\_\_

Person Conducting Evaluation \_\_\_\_\_ Bus Number \_\_\_\_\_

Route \_\_\_\_\_ Bus Stop Location \_\_\_\_\_

=====  
 Location of Railroad Crossing \_\_\_\_\_ Crossing Number \_\_\_\_\_

1. Is there sufficient distance between the railroad crossing and advanced warning sign? \_\_\_\_\_
2. Is your vision obstructed from seeing the railroad crossing signs? \_\_\_\_\_
3. Are the railroad markings on the pavement clearly visible? \_\_\_\_\_
4. Are the railroad signs clearly visible (cross-bucks)? \_\_\_\_\_
5. Are the railroad caution devices working (cross-bucks, lights, gates, and/or bells)? \_\_\_\_\_
6. When stopped fifteen (15) feet from the nearest rail, is there an unobstructed sight distance of at least one thousand (1000) feet in both rail directions? \_\_\_\_\_
7. Are there multiple rail tracks at this crossing? \_\_\_\_\_ If yes, are all rail tracks clearly visible? \_\_\_\_\_
8. If rail is parallel to roadway, is area adequate to stop the bus without interfering with traffic?  
 \_\_\_\_\_

=====  
 Location of Railroad Crossing \_\_\_\_\_ Crossing Number \_\_\_\_\_

1. Is there sufficient distance between the railroad crossing and advanced warning sign? \_\_\_\_\_
2. Is your vision obstructed from seeing the railroad crossing signs? \_\_\_\_\_
3. Are the railroad markings on the pavement clearly visible? \_\_\_\_\_
4. Are the railroad signs clearly visible (cross-bucks)? \_\_\_\_\_
5. Are the railroad caution devices working (cross-bucks, lights, gates, and/or bells)? \_\_\_\_\_
6. When stopped fifteen (15) feet from the nearest rail, is there an unobstructed sight distance of at least one thousand (1000) feet in both rail directions? \_\_\_\_\_
7. Are there multiple rail tracks at this crossing? \_\_\_\_\_ Are all rail tracks clearly visible? \_\_\_\_\_
8. If rail is parallel to roadway, is area adequate to stop the bus without interfering with traffic?  
 \_\_\_\_\_