



**JOY HOFMEISTER**  
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT OF EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Joy Hofmeister  
**DATE:** January 28, 2016  
**SUBJECT:** Statutory Waiver Concerning Adjunct Teachers

The following schools are requesting a waiver of 70. O.S. § 6-122.3, which limits the amount of time adjunct teachers may teach to ninety (90) clock hours per semester. Approval is recommended.

<b>District</b>	<b>County</b>	<b>Alternative Means</b>	<b>Duration of Waiver (Years)</b>
Ringling	Jefferson* (4)	Two teachers will teach two hours of science per day. They will be compensated.	1

\* The number in the County category represents the Congressional District.  
See the attached map.

ch

Attachments

## **Section 915. Alternative Education Programs - Statewide System.**

A. Beginning with the first semester of the 1996-1997 school year, the State Board of Education shall implement a statewide system of alternative education programs which shall be phased-in within seven (7) years. The statewide system shall include but not be limited to Alternative Approaches grant programs, funded pursuant to Section 1210.561 of this title, and alternative academies or alternative programs implemented pursuant to this section.

B. Beginning with the first semester of the 2002-2003 school year, all school districts of this state shall provide alternative education programs that conform to the requirements of statutes and rules applicable to alternative education. A program shall:

1. Allow class sizes and student/teacher ratios which are conducive to effective learning for at-risk students;
2. Incorporate appropriate structure, curriculum, and interaction and reinforcement strategies designed to provide effective instruction;
3. Include an intake and screening process to determine eligibility of students;
4. Demonstrate that teaching faculty are appropriately licensed or certified teachers;
5. Demonstrate that teaching faculty have been selected on the basis of a record of successful work with at-risk students or personal and educational factors that qualify them for work with at-risk students;
6. Reflect appropriate collaborative efforts with state agencies and local agencies serving youth;
7. Provide courses that meet the academic curricula standards adopted by the State Board of Education and additional remedial courses;
8. Offer individualized instruction;
9. State clear and measurable program goals and objectives;
10. Include counseling and social services components with the provision that providers of services are not required to be certified as school counselors;
11. Require a plan leading to graduation be developed for each student in the program which will allow the student to participate in graduation exercises for the school district after meeting the requirements of the school district as specified in the individual graduation plan for that student; provided, for students who enter the ninth grade in or prior to the 2007-08 school year, the plan shall specifically address whether the student is required to meet the graduation requirements established in Section 11-103.6 of this title;
12. Offer life skills instruction;
13. Provide opportunities for arts education to students, including Artists in Residence programs coordinated with the Oklahoma Arts Council;
14. Provide a proposed annual budget;
15. Include an evaluation component including an annual written self-evaluation;
16. Be appropriately designed to serve middle school, junior high school and secondary school students in grades six through twelve who are most at risk of not completing a high school education for a reason other than that identified in Section 13-101 of this title; and
17. Allow students in the alternative education program, who otherwise meet all of the participation requirements, to participate in vocational programs and extracurricular activities, including but not limited to athletics, band, and clubs.

C. The alternative education program of a school district shall be operational and serving students by September 15 of each school year.

D. Each alternative education program of a school district shall receive funding based on the combined number of dropouts and students within the district who have been referred to a county juvenile service unit, a county juvenile bureau or who have been committed to the custody of the Office of Juvenile Affairs. Each alternative education program shall receive incentive funding as follows:

1. For the first year of operation, One Thousand Dollars (\$1,000.00) per student;

2. For the second year of operation, Seven Hundred Fifty Dollars (\$750.00) per student; and
3. For the third year of operation and each year thereafter, Seven Hundred Dollars (\$700.00) per student.

Statewide alternative education funding shall not be used to supplant existing school district resources or to support programs that do not meet all the criteria for the statewide alternative education system. No alternative education program shall receive less than a total of Ten Thousand Dollars (\$10,000.00) per school year.

E. By September 15 of each school year, all statewide alternative education funds received and expended for students participating in an alternative education program shall be reported to the State Department of Education by major object codes and by program classifications pursuant to the Oklahoma Cost Accounting System as adopted by the State Board of Education pursuant to Section 5-135 of this title.

F. Elementary school districts, as defined in Section 5-103 of this title, may request a waiver from the State Board of Education from the requirements of this section to implement and provide an alternative education program. Any elementary school district that has not received funding pursuant to the provisions of subsection D of this section shall be automatically granted a waiver. If a school district is granted a waiver, no statewide alternative education funding shall be allocated to the district.

G. 1. The State Board of Education shall contract for technical assistance for operation of an Alternative Education Technical Assistance Center. The technical assistance provider shall be an entity located in Oklahoma that has been officially recognized by the United States Department of Education to assess and facilitate dissemination of validated educational programs in Oklahoma. The technical assistance provider shall have priority, if its operations are deemed satisfactory by the State Board of Education and if funds are available, for annual renewal of the contract.

2. The duties of the technical assistance provider shall include, but shall not be limited to:
  - a. providing initial and ongoing training of personnel who will educate at-risk populations through alternative education programs,
  - b. providing technical assistance to school districts to enhance the probability of success of their alternative education programs,
  - c. evaluating state-funded alternative education programs,
  - d. reporting to the State Board of Education the evaluation results of state-funded alternative education programs, and
  - e. providing in-depth program analysis and evaluation of state-funded alternative education programs.

3. The State Board of Education shall not provide funding to an alternative education program that does not receive a recommendation for continued funding in the evaluation provided for in this subsection. Provided, any school district not receiving such a recommendation for continued funding may request a hearing before the Board with a review of the evaluation prior to the Board's final determination.

H. All alternative education programs shall be subject to statutes and rules applicable to alternative education, including any exemptions from statutory or regulatory requirements authorized by statutes or rule.

I. An alternative education program may be offered by an individual school district or may be offered jointly by school districts that have formed interlocal cooperative agreements pursuant to Section 5-117b of this title. Any school district submitting a plan for an alternative education program serving fewer than ten students shall enter into a cooperative agreement with another school district to jointly provide the program unless the program has been granted a waiver from this requirement by the State Board of Education.

J. Any materials or equipment purchased by a school district with revenue received for students participating in an alternative education program shall be used only in or directly for the alternative education program offered by the district or any subsequent alternative education program offered to students enrolled in that district. Such materials and equipment shall be made available exclusively to alternative education students during the hours that the alternative education program is operating; provided, the material or equipment may be used for other purposes when the alternative education program is not operating.

K. Upon implementation of this subsection as provided for in subsection M of this section and contingent upon the provision of appropriated funds designated for such purpose, all school districts in the state providing alternative education programs as required in subsection B of this section shall expand the programs to include middle-school-grade students. The program shall conform to the requirements of subsection B of this section.

L. Upon implementation of this subsection as provided for in subsection M of this section and contingent upon the provision of appropriated funds designated for such purpose, each urban school district identified by the State Department of Education as having a high population of elementary grade students who are at-risk and in need of alternative education shall provide elementary level alternative education programs. The State Department of Education shall establish requirements for the programs. For purposes of this section, "urban school district" means a school district with an average daily membership of thirty thousand (30,000) or more.

M. Implementation of subsections K and L of this section shall be delayed until the current expenditure per pupil in average daily attendance in public elementary and secondary schools in unadjusted dollars for the 1998-99 school year or any school year thereafter for Oklahoma, as reported by the National Center for Education Statistics annually in the Digest of Education Statistics, reaches at least ninety percent (90%) of the regional average expenditure for that same year, and funds are provided. For purposes of this subsection, the regional average expenditure shall consist of the current expenditure per pupil in average daily attendance in public elementary and secondary schools in unadjusted dollars for each of the following states: Arkansas, Colorado, Kansas, Missouri, New Mexico, Oklahoma, and Texas, averaged together. By January 1 of each year, the State Board of Education shall report whether or not the ninety-percent expenditure level has been reached based on information reported annually in the Digest of Education Statistics by the National Center for Education Statistics. Subsections K and L of this section shall be implemented on July 1 after the first January 1 report verifies that the ninety-percent expenditure level has been reached and funds have been provided for the specific purposes of this section.

(70-1210.568)





# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 15 – 20 16 school year

Caddo

COUNTY

Carnegie

SCHOOL DISTRICT

330 West Wildcat Carnegie, OK 73015

SCHOOL DISTRICT MAILING ADDRESS

Carnegie High School

NAME OF SITE

*[Signature]*

PRINCIPAL SIGNATURE\*

11/17/15

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Mark Batt

SUPERINTENDENT NAME (PLEASE PRINT)

mbatt @ Carnegie . k12 . ok . us

SUPERINTENDENT E-MAIL ADDRESS

*[Signature]*

SUPERINTENDENT SIGNATURE\*

11/13/15

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on November 19, 2015

*[Signature]*

BOARD PRESIDENT SIGNATURE\*

**RECEIVED**

JAN 07 2016

NOTARY SEAL →

ACCREDITATION  
STATE DEPT OF EDUCATION

11-19-15

*[Signature]*

NOTARY

NOTARY PUBLIC State of OK  
**KERI MABRY**  
Comm. # 06010900  
Expires 11-07-2018

11-07-2018

COMMISSION EXPIRATION DATE

M S Targeted Intervention

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

**RECEIVED**  
JAN 20 2016

## SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

145 High School

120 Jr./Middle High

292 Elementary

557 District Total

Jan 7, 2016

DATE RECEIVED

70 O.S. 1210.568

OAC

COOP Agreement

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

§70-6-122.3. Alternative Placement teaching certificate - Alternative Placement programs - Adjunct teachers.

A. The State Board of Education shall grant an Alternative Placement teaching certificate to a person who makes application to the State Board and meets all of the following criteria:

1. Holds at least a baccalaureate degree from an institution whose accreditation is recognized by the Oklahoma State Regents for Higher Education;

2. Has completed a major in a field that corresponds to an area of specialization for an Elementary-Secondary Certificate, a Secondary Certificate or a vocational-technical certificate;

3. Declares the intention to earn Standard Certification by means of the Alternative Placement Program in not more than three (3) years. For the purposes of the Alternative Placement Program only, the State Board of Education shall determine the subject matter of professional education component pursuant to this section, and the requirements for the Professional Education component required for Standard Certification shall be as follows:

a. baccalaureate degree, and eighteen (18) semester hours or two hundred seventy (270) clock hours, or

b. postbaccalaureate degrees, teaching experience or subject matter work experience, or a combination of the three shall reduce the eighteen (18) semester hours or two hundred seventy (270) clock hours by the following:

<u>Degree or Experience</u>	<u>Hour Reduction</u>
Master's Degree	6 semester hours or 90 clock hours
Doctorate Degree	6 semester hours or 90 clock hours
1 year teaching or subject matter work experience	3 semester hours or 45 clock hours
2 years teaching or subject matter work experience	6 semester hours or 90 clock hours
3 years teaching or subject matter work experience	9 semester hours or 135 clock hours
4 years teaching or subject matter work experience	12 semester hours or 180 clock hours,

c. the State Board of Education shall establish a core minimum of six (6) semester hours or ninety (90) clock hours. Under no circumstance shall the number of hours be reduced to less than six (6) semester hours or ninety (90) clock hours.

d. for purposes of this section:

(1) "teaching experience" shall mean full-time employment as a teacher in a public school, private school licensed or accredited by the State Board of Education, or institution of higher education,

(2) "subject matter work experience" shall mean work experience in a field that corresponds to the area of specialization for Elementary-Secondary Certificate, Secondary Certificate or vocational-technical certificate.

Such requirements shall exclude all student teaching requirements pursuant to the provisions of subsection E of this section;

4. Has passed the general education and subject area portions of the competency examination required in Section 6-187 of this title in the area of specialization for which certification is sought; and

5. Either presents a document from an accredited public school district in this state offering employment in the area of specialization for which certification is sought on condition that the person enroll in an Alternative Placement Program approved by the State Board of Education or declares the intention to seek employment as a teacher at an accredited public school district in this state. The certificate granted pursuant to this subsection shall be considered a "valid certificate of qualification" for the purposes of Sections 6-107 and 6-108 of this title, and the holder of such certificate shall be considered a resident teacher for the purposes of Section 6-195 of this title.

B. Said certificate shall be renewed for not more than a maximum of three (3) years upon presentation of a document from an accredited public school district in this state offering renewed employment in the same area of specialization and a document from a teacher education institution verifying satisfactory progress in the appropriate Alternative Placement Program.

C. Persons enrolled in an Alternative Placement Program shall:

1. Have never been denied admittance to a teacher education program approved by the Oklahoma State Regents for Higher Education, the North Central Association of Colleges and Schools and by the Oklahoma State Board of Education to offer teacher education programs, nor have enrolled in and subsequently failed courses necessary to successfully meet the minimum requirements of such program, except those persons who hold a certificate;

2. Have on file with the director of teacher education at an Oklahoma institution of higher education a plan for meeting standard certification requirements within three (3) years;

3. Participate in the Entry-year Assistance Program, Section 6-152 et seq. of this title and have the same duties and responsibilities as other Entry-year Assistance Program participants, except those persons who hold a certificate; and

4. Document at least two (2) years of work experience which is related to the subject area of specialization if the person has only a baccalaureate degree with no postbaccalaureate work in a related area.

D. The State Board of Education may grant an exception to the requirements for licensure and certification and, upon demonstration by an individual of specific competency in the subject area of specialization, may grant a license or certificate to the individual. The State Board may establish other requirements necessary to grant such exceptions.

E. Student teaching and a prestudent teaching field experience shall not be required of Alternative Placement Program participants for Standard Certification.

F. The State Board of Education shall promulgate rules authorizing adjunct teachers who shall be persons with distinguished qualifications in their field. Adjunct teachers shall not be required to meet standard certification. Any such adjunct teachers shall be limited to ninety (90) clock hours per semester.

G. Each teacher education institution shall provide the Office of Accountability an annual report of information specified by the Office of Accountability regarding participation in the Alternative Placement Program.

H. The State Board of Education shall not accredit, renew the accreditation of, or otherwise approve any teacher education program of any institution of higher education in this state that has not made a commitment to, and begun implementation of, Alternative Placement Programs in at least four areas of specialization, including mathematics, science and a foreign language, whereby individuals who meet the criteria of subsections A and C of this section are:

1. Admitted without further qualification; and

2. Offered the opportunity to complete the Standard Certification course requirements set forth in subsection A of this section during the summer preceding and the summer following the first year of teaching under the Alternative Placement Program. Provided, however, any person seeking Alternative Placement shall be permitted to take necessary courses during regular semesters if offered.

I. The criteria specified in subsection H of this section can be met through a cooperative arrangement entered into by two or more institutions of higher education. Added by Laws 1989, 1st Ex. Sess., c. 2, § 23, emerg. eff. April 25, 1990. Amended by Laws 1991, c. 67, § 1, emerg. eff. April 12, 1991; Laws 1992, c. 308, § 9, eff. June 1, 1992; Laws 1995, c. 177, § 1, eff. July 1, 1995; Laws 1999, c. 202, § 1, eff. July 1, 1999; Laws 2001, c. 425, § 1, emerg. eff. June 5, 2001.



OKLAHOMA STATE DEPARTMENT OF EDUCATION

Deregulation/Statutory Waiver Application Worksheet

\*\* SCHOOL YEAR 2015-2016\*\*

**Superintendent:** Kent Southward      **County:** Jefferson  
**District Name:** Ringling      **Date Received:** January 5<sup>th</sup>, 2016  
**School Name:** Ringling High School  
**RAO:** Ryan Pieper      **Date of Application:**  
**O.A.C. Number:**  
**Statute Number:** 70 OS 122.3 Adjunct Teacher

	Yes	No	NA	Need
<b>Correct Form:</b>	X	_____	_____	_____
<b>Correct Standard Stated:</b>	X	_____	_____	_____
<b>Principal's Signature:</b>	X	_____	_____	_____
<b>Superintendent's Signature:</b>	X	_____	_____	_____
<b>Board President's Signature:</b>	X	_____	_____	_____
<b>Notary with Seal:</b>	X	_____	_____	_____
<b>Equivalency/Letter of Explanation:</b>	X	_____	_____	_____
<b>Bell Schedule:</b>	_____	_____	_____	_____
<b>School Calendar:</b>	_____	_____	_____	_____
<b>Contract(Library/Counseling):</b>	_____	_____	_____	_____

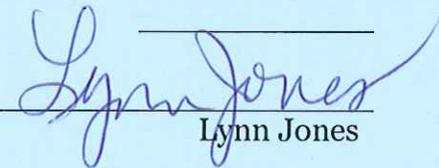
**Focus, Priority, Targeted Intervention school-**

**Enrollment**

<b>High School</b>	120
<b>Middle/Junior High School</b>	95
<b>Elementary School</b>	252
<b>Total Enrollment</b>	467

**Description:** Requesting waiver for adjunct teacher to teach <sup>two</sup> hours a day in Science  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Board Month:** January, 2016

**Approval:**   
 Lynn Jones

Abbreviated Day/COOP  
 Approved via e-mail(attached)

**Project Year:** 1 of 1  
**School Year:** 2015-2016  
**Timeline:** \_\_\_\_\_  
**CC:** \_\_\_\_\_

**Notification**  
 \_\_\_\_\_ will attend  
 \_\_\_\_\_ will attend

