



JOY HOFMEISTER

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT OF EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: July 28, 2016

SUBJECT: Deregulation for an Abbreviated School Day for Alternative Education

The following schools are requesting deregulation from OAC 210:35-29-2 and OAC 210:35-3-46 for the 2016-2017 school year in order to have an Abbreviated School Day for Alternative Education. Approval is recommended.

District	County	Alternative Means	Request Years
Moore	Cleveland* (4)	Instructional day will be four hours and thirty minutes per day, four days a week	19
Perry	Noble* (3)	Instructional day will be four hours and thirty minutes per day, four days a week	12
Roff	Pontotoc* (4)	Instructional day will be four hours and fifteen minutes per day, four days a week	2

* The number in the County category represents the Congressional District.
See the attached map.

ch

Attachment

ALTERNATIVE EDUCATION ACADEMIES AND PROGRAMS

210:35-29-2. Definitions

The following words and terms, when used in this Subchapter, shall have the following meaning, unless the context clearly indicates otherwise.

"Alternative Education" means an educational process incorporating appropriate structure, curriculum, interaction, and reinforcement strategies to stimulate learning with students who have not utilized their capacity to do so within traditional educational settings.

"Abbreviated school day" means, for purposes of an alternative education program approved by the State Board of Education, a school day which consists of not less than four (4) hours and 12 minutes per day devoted to school activities for the locally approved 180-day school calendar.

2010-2011 Standards for Accreditation of Oklahoma Schools

STANDARD III

ADMINISTRATION AND ORGANIZATION

210:35-3-41. Statement of the standard

The school is organized to ensure the achievement of its goals. The working relationships among the local board, superintendent, principal, and staff are such as to facilitate the successful functioning of all phases of the school's program. The principal of the school has the autonomy and authority to provide the leadership needed to accomplish the goals of the school. The school is provided with sufficient professional and service personnel to ensure effective operation of all phases of the school's program. The school is organized in a manner that encourages new and innovative ideas designed to improve the program and to help the school adapt to changing conditions. (92)



210:35-3-46. Administrative and supervisory services

- (a) The school site shall be part of a system employing a full-time superintendent. *No board of a school district having average daily membership (ADM) of fewer than 500 students shall be prohibited from allowing a superintendent with the appropriate certificate to serve simultaneously as a principal. [70 O.S. § 5-106]* If a vacancy occurs in the superintendency during the course of the school year, a certified replacement must be employed within 45 school days.
- (b) It shall further be the responsibility of the local board, upon the recommendation of the superintendent, to employ an administrative head to be known as a principal for each of the schools within the district. Private schools shall employ a full-time principal/headmaster. An elementary district shall employ a full-time elementary superintendent. With the exception of requirements for certification, the term superintendent as used in these standards shall mean an elementary school superintendent, headmaster, or superintendent. Full-time is defined as employed full time, and therefore allows these administrators to teach.
- (c) Instructional leadership shall be the chief function of the school's principal. The principal shall be responsible for the improvement of instruction and be given the authority and resources needed to accomplish this goal. The principal shall help clarify the goals of the school, help obtain resources for it, coordinate its various activities, and promote its continuous evaluation to determine improvements needed.
- (d) Lines of administrative and supervisory authority between the central office staff and the principal shall be defined clearly and shall give the principal responsibility for initiating appropriate changes to meet the needs of the students.
- (e) The principal shall be involved in the selection, assessment, evaluation, retention, and promotion of all personnel assigned to the school.
 - (1) *All certified administrative personnel designated by a local board to conduct evaluations shall be required to participate in training conducted by the State Department of Education prior to evaluating. [70 O.S. § 6-101.10]*
 - (2) *No teacher shall be dismissed during the term of a contract or refused reemployment except at an official meeting of the board of education. The reemployment or*

2010-2011 Standards for Accreditation of Oklahoma Schools

dismissal of teachers shall be in accordance with the school laws of Oklahoma. [70 O.S. § 6-101.20 through 101.30]

- (f) While working with faculty, staff, or students in the school, central office and other supplementary personnel shall coordinate their activities through the principal.
- (g) The principal shall have the responsibility and the authority for the administration of the non-instructional programs in the school.
- (h) The local board shall adopt a school calendar and school day consistent with statutory requirements in Oklahoma.
 - (1) *The standard school year shall consist of not less than 180 days; or,*
 - (2) *For not less than one thousand eighty (1080) hours each school year, if a district board of education adopts a school-hours policy and notifies the State Board of Education prior to September 15 of the applicable school year.*
 - (3) *Not more than thirty (30) hours each school year may be used for attendance of professional meetings and teachers may be paid for a length of term in excess thereof, under conditions hereinafter outlined. Subject to district board of education policy or collective bargaining agreement, additional professional leave days may be granted for individual teachers to attend or participate in professional meetings, staff development training, or National Board certification portfolio development as provided for in Section 6-204.2 of this title. [70 O.S. § 1-109]*
 - (4) *The standard school day shall consist of not less than 6 hours devoted to school activities, exclusive of lunch, with the exception of nursery, early childhood education kindergarten, and alternative education. [70 O.S. § 1-111]*
 - (5) *The early childhood school day shall consist of not less than two and one-half hours per session.*
 - (6) *The kindergarten school day shall consist of not less than two and one-half hours per day. The requirement to attend kindergarten may be satisfied by attendance in either a half-day or full-day program. Membership in a kindergarten for either two and one-half (2 1/2) hours or six (6) hours per school day shall be counted as one (1) day for average daily membership purposes. Beginning with the 2011-2012 school year, it shall be the duty of every school district in this state to provide and offer a full six-hour day of kindergarten free of tuition for every child residing in the district who attains the age of five (5) years on or before the first day of September during the school year kindergarten is offered, provided that this duty may be satisfied by intra-district transfer to a school offering full-day kindergarten, by transferring kindergarten children to other school districts which will accept them and can provide kindergarten for such children, or by contracting for classroom space with a licensed public or licensed private child care provider based on the selection criteria established by the district. [70 O.S. § 18-108]*
 - (7) A school district board of education may adopt and implement an extended day schedule for grades nine through twelve. All of the following conditions must be met:
 - (A) The annual number of hours of instruction must equal or exceed 1,080 hours which is equivalent to 180 days of instruction.
 - (B) Only one day per week shall consist of not less than five hours of academic instruction in a regular classroom setting.

2010-2011 Standards for Accreditation of Oklahoma Schools

- (C) The district must hold a public hearing prior to the adoption of an extended day schedule.
- (D) The district must document the impact on student achievement as determined by the academic performance index score and any other relevant factors that are a result of the implementation of an extended day schedule.
- (E) The district must provide an annual report to the State Board of Education on the result of the extended day schedule and the impact on student achievement.
[70 O.S. § 1-109]
- (i) If, because of emergency situations, school has been missed more than fifteen (15) days, the State Board of Education will consider forgiving a portion of those days or in rare instances all days missed, on a case-by-case basis. Exceptions to the fifteen (15) day minimum will be made at the recommendation of the State Superintendent and forgiveness will be considered by the State Board of Education on a case-by-case basis.
- (j) If a school district determines that it is necessary to deviate from the required 6-hour school day because of severe weather conditions or fire, the superintendent should report this, in writing, to the State Department of Education, Accreditation Section, within 72 hours. Any loss of school time shall require the superintendent to report the amount of time lost and the procedures to be used to make up the lost time.
- (k) *Schools shall obtain permission from the State Board of Education before conducting Saturday classes to complete a standard school term including professional days.* [70 O.S. § 1-112]
(09)

210:10-1-4. Length of term

- (a) The minimum length of term will be ten (10) months (180 days actually taught). Provided not to exceed five (5) days of 180 days required may be used for attendance of professional meetings. Where professional days are taken, they shall be so recorded in the register of attendance in a like manner as holidays are recorded. The legal aggregate days attendance will be divided by days actually taught to obtain the legal average daily attendance. Any school district holding less than a full term will have its state aid reduced proportionately. No district may have less than a full term of school unless conditions over which it has no control exist that would prevent the district holding a full term. In cases where sites within a district have different length terms the average daily membership (ADM) and average daily attendance (ADA) shall be calculated for each site separately.

210:35-3-47. School reports and records

Well delineated policies and procedures for records and reports shall be developed and kept current.

- (1) Records and reports needed for effective planning, operation, evaluation, and reporting shall be kept relative to the following components of the educational program:
 - (A) Administrative operations
 - (B) Curriculum
 - (C) Guidance
 - (D) Health services

OKLAHOMA STATE DEPARTMENT OF EDUCATION

Deregulation/Statutory Waiver Application Worksheet

** SCHOOL YEAR 2016-2017****

Superintendent: Robert Romines **County:** Cleveland
District Name: Moore **Date Received:** June 15, 2016
School Name: Moore Alternative Night School
RAO: Mat Luse **Date of Application:**
O.A.C. Number: 210: 35-29-2 and 210:35-3-46 Abbreviated Day
Statute Number:

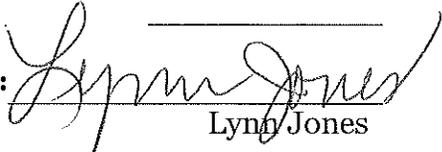
	Yes	No	NA	Need
Correct Form:	x			
Correct Standard Stated:	x			
Principal's Signature:	x			
Superintendent's Signature:	x			
Board President's Signature:	x			
Notary with Seal:	x			
Equivalency/Letter of Explanation:	x			
Bell Schedule:				
School Calendar:				
Contract(Library/Counseling):				

Focus, Priority, Targeted Intervention school- Westmoore HS - Focus

	<u>Enrollment</u>
High School	6796 - High Schools
Middle/Junior High School	
Elementary School	
Total Enrollment	

Description: Requesting waiver to allow alternative school to operate four hours and thirty minutes four days a week

Board Month: July 2016

Approval: 
 Lynn Jones

Abbreviated Day/COOP
 Approved via e-mail(attached)

Project Year: 19 of 19
School Year: 2016-2017
Timeline: _____
CC: _____

**Superintendent
 Principal**

Notification
 _____ will attend
 _____ will attend

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 16 – 20 17 school year

Cleveland COUNTY Moore Public Schools SCHOOL DISTRICT

1500 NE 4th, Moore, OK 73160
SCHOOL DISTRICT MAILING ADDRESS

Moore Alternative Night School - Vista
NAME OF SITE

RECEIVED
JUN 13 2016
ACCREDITATION
STATE DEPT OF EDUCATION

PRINCIPAL SIGNATURE* _____ DATE _____

PRINCIPAL SIGNATURE* _____ DATE _____

PRINCIPAL SIGNATURE* _____ DATE _____

Dr. Robert Romines
SUPERINTENDENT NAME (PLEASE PRINT)

robertromines@mooreschools.com
SUPERINTENDENT E-MAIL ADDRESS

Robert Romines _____ 6-13-16
SUPERINTENDENT SIGNATURE* _____ DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 13, 2016

[Signature]
BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

Sherrell B. Bowman _____ 6-13-16
NOTARY _____ DATE

04000574 1-21-20
COMMISSION EXPIRATION DATE

Westmore HS Focus
Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))



SDE USE ONLY

PROJECT YEARS
19 of 19

ENROLLMENT

_____ High School 56796
_____ Jr./Middle High _____
_____ Elementary _____
_____ District Total _____

June 15, 2016
DATE RECEIVED

70 O.S. _____
OAC 210:35-29-2
210:35-3-46

Abbreviated Day

*Original signatures are required. The attached questionnaire must be answered to process.**

Instructional Day 4 hrs 30 mins
4 days a week

OKLAHOMA STATE DEPARTMENT OF EDUCATION

Deregulation/Statutory Waiver Application Worksheet

** SCHOOL YEAR 2016-2017**

Superintendent: Scott Chenoweth **County:** Noble
District Name: Perry **Date Received:** June 29, 2016
School Name: Jr. High and High
RAO: LeGay Riggs **Date of Application:**
O.A.C. Number: 210:35-29-2 and 210:35-3-46 – Abbreviated Day
Statute Number:

	Yes	No	NA	Need
Correct Form:	X			
Correct Standard Stated:	X			
Principal's Signature:	X			
Superintendent's Signature:	X			
Board President's Signature:	X			
Notary with Seal:	X			
Equivalency/Letter of Explanation:	X			
Bell Schedule:				
School Calendar:				
Contract(Library/Counseling):				

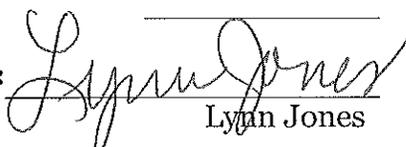
Focus, Priority, Targeted Intervention school-

Enrollment

High School	316
Middle/Junior High School	183
Elementary School	697
Total Enrollment	1196

Description: Instructional Day will be four hours and 30 minutes four days a week

Board Month: July 2016

Approval: 
Lynn Jones

Abbreviated Day/COOP
 Approved via e-mail(attached)

Project Year: 12 of 12
School Year: 2016-2017
Timeline:
CC:

Superintendent
Principal

Notification
 will attend
 will attend

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20₁₆ – 20₁₇ school year

NOBLE

PERRY PUBLIC SCHOOL I 001

COUNTY

SCHOOL DISTRICT

RECEIVED

900 FIR AVENUE

JUN 2 2016

SCHOOL DISTRICT MAILING ADDRESS

PERRY HIGH SCHOOL AND JR.HIGH SCHOOL

ACCREDITATION
STATE DEPT OF EDUCATION

NAME OF SITE

[Signature]
PRINCIPAL SIGNATURE*

06/13/16

DATE

[Signature]
PRINCIPAL SIGNATURE*

06/13/16

DATE

PRINCIPAL SIGNATURE*

DATE

SCOTT CHENOWETH 580. 336 4511
~~580. 336 4511~~

06/13/16

SUPERINTENDENT NAME (PLEASE PRINT)

schenoweth@perry.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

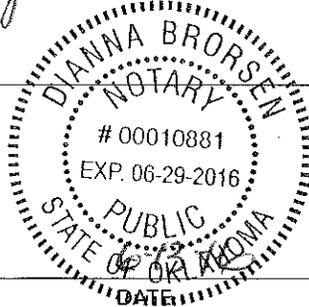
[Signature]
SUPERINTENDENT SIGNATURE*

6-13-16

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 13, 2016

[Signature]
BOARD PRESIDENT SIGNATURE*



NOTARY SEAL →

[Signature]
NOTARY

Exp 06-29-16

00010881

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

*Instructional Day 4 hrs 430 min
need more info
4 days pr week*

SDE USE ONLY

PROJECT YEARS

12 of 12

ENROLLMENT

314 High School

183 Jr./Middle High

697 Elementary

1196 District Total

June 29, 2016
DATE RECEIVED

70 O.S.

210 35-29-2
OAC 210 35-3-46

Abbreviated Day

OKLAHOMA STATE DEPARTMENT OF EDUCATION

Deregulation/Statutory Waiver Application Worksheet

** SCHOOL YEAR 2016-2017****

Superintendent: Christopher Morgan **County:** Pontotoc
District Name: Roff **Date Received:** June 15, 2016
School Name: Fitzhugh Alternative Education Academy
RAO: Shellie Gammill **Date of Application:**
O.A.C. Number: 210:35-29-2 and 210:35-3-46 – Abbreviated Day
Statute Number:

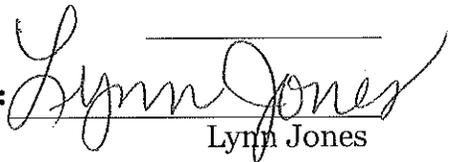
	Yes	No	NA	Need
Correct Form:	X			
Correct Standard Stated:	X			
Principal's Signature:	X			
Superintendent's Signature:	X			
Board President's Signature:	X			
Notary with Seal:	X			
Equivalency/Letter of Explanation:	X			
Bell Schedule:				
School Calendar:				
Contract(Library/Counseling):				

Focus, Priority, Targeted Intervention school-

<u>Enrollment</u>	
High School	98
Middle/Junior High School	0
Elementary School	235
Total Enrollment	333

Description: Requesting waiver to allow alternative school to operate four hours and fifteen minutes 4 days a week

Board Month: July 2016

Approval: 
Lynn Jones

Abbreviated Day/COOP
 Approved via e-mail(attached)

Project Year: 2 of 2
School Year: 2016-2017
Timeline:
CC:

Superintendent
Principal

Notification
 will attend
 will attend

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 2016 – 2017 school year

Pontotoc - 62

COUNTY

Roff - I-037

SCHOOL DISTRICT

RECEIVED

JUN 15 2016

ACCREDITATION DIVISION
STATE DEPT OF EDUCATION

P.O. Box 157, Roff, OK 74865

SCHOOL DISTRICT MAILING ADDRESS

Fitzhugh Alternative Education Academy

NAME OF SITE

Eed Junior

PRINCIPAL SIGNATURE*

6-13-16

DATE

PRINCIPAL SIGNATURE*

DATE

PRINCIPAL SIGNATURE*

DATE

Christopher S. Morgan

SUPERINTENDENT NAME (PLEASE PRINT)

smorgan@roff.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

Chris M

SUPERINTENDENT SIGNATURE*

6-13-16

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 6-13, 2016

[Signature]

BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

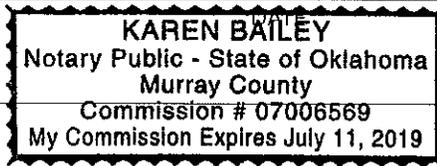
Karen Bailey

NOTARY

6/13/16

7-11-2019

COMMISSION EXPIRATION DATE



SDE USE ONLY

PROJECT YEARS

2 of 2

ENROLLMENT

98 High School

0 Jr./Middle High

235 Elementary

333 District Total

June 15, 2016

DATE RECEIVED

70 O.S. _____

OAC _____

Abbreviated Day

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

OAC 210 35-29-2 ; OAC 210 35-3-46

*Original signatures are required. The attached questionnaire must be answered to process.**

*Instructional Day is 4 hrs 15 min
4 days a week*